



GOODWOOD PS OSHC/VAC CARE

**Contact:**

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**INFO FOR PARENTS**

**TOUR OF OSHC**

All families are welcome to contact OSHC for a tour of the service. Tours available Monday to Thursday from 3:45 pm onwards.

**OUR PHILOSOPHY**

At Goodwood OSHC we aim to provide high quality child care that promotes learning and development with particular emphasis on play, social interactions and recreation. We aim to provide high quality child care that meets the needs of the children, parents, care providers and the community. We believe that quality care values, respects and encourages the individuality and the relationships of all children, including children from diverse backgrounds and children who have additional needs. We aim to provide high quality care in nurturing, safe and comfortable environment where children can enjoy a range of experiences provided by a professional and caring staff. Each child will be treated as an individual in a friendly atmosphere where positive self-esteem is enhanced and curiosity and initiative will be fostered.

**WHO CAN USE THE SERVICE?**

**Age groups** 3 years 8 months through to 13 years old

**CPC & high school aged children**

The service is run mainly for children attending primary school, but will cater for other children when necessary. Please see the Director.

**Children with special needs**

Children with special needs will not be discriminated against and will have access to the service where a place exists.

**Priority of access guidelines**

Enrolments will be subject to Commonwealth Government Priority of Access Guidelines.

**MANAGEMENT COMMITTEE**

Our service is a Commonwealth Government approved non-profit Community Based Service Child Care Service. The Service is run by a voluntary Management Committee for the Goodwood PS Council Incorporated. We have a Management Committee Meeting twice a term. Everybody is welcome.

**EXPECTATIONS OF FAMILIES**

Families have a responsibility to:

- be familiar with and comply with the policies and procedures of the service
- ensure that the service is informed of any changes to information provided on the enrolment form
- inform the OSHC staff of the child's behaviour and management needs

We encourage parents/caregivers to support the service in any way they feel comfortable by either contributing ideas, contributing resources, giving feedback or joining the Management Committee

**NUTRITION**

The service provides a healthy afternoon snack and on special Vacation Care days lunch. The menu is displayed on the notice board. Please discuss your child/ren's dietary needs with us. Water is readily available at all times for children.

**SUNSMART POLICY**

The Sun Smart policy is in place when the UV level is 3 and above.

**POLICIES**

A copy of all policies is available for parents to read.

**OPENING TIMES:**

BSC: 7:00 – 9:00 (breakfast Inc.)  
 ASC: 3:15 – 6:00  
 Vac Care & PFD:  
 Full Day: 7:00 am - 6:00pm  
 Half Day: 7:00 am – 12:30 pm  
 12:30 pm – 6:00 pm

**DROP OFF AND COLLECTION OF CHILDREN**

A parent or authorised person must sign in the arrival and departure times of their child/ren using the iPad. Children can only be collected by authorised persons as stated on their enrolment form. If an unauthorised person will be collecting your child/ren please contact the service to advise and confirm who will collect the child/ren. If the person collecting the child/ren is not known to the service they will be required to provide proof of their identity.

**FULL FEES (BEFORE CCS %):**

**BSC:** Permanent \$14.50  
 Casual \$19.50  
**ASC:** Permanent \$21.50  
 Casual \$26:50

**Vac Care & PFD (early bird pricing)**

Full day: \$52.00 (\$57 non early bird)  
 Half day: \$34.00 (\$39 non early bird)

**PAYMENT OF FEES:** Accounts are emailed weekly. **PAYMENT OPTIONS:** In person at the OSHC service by cash, cheque (made out to Goodwood PS OSHC), money order or credit card.

Direct debit using the following banking details (preferred method)

**Account: Goodwood Primary Governing Council**  
**BSB: 633000**  
**Account number: 150118354**  
**Bank: Bendigo Bank**

